

8th January 2020

Dear Parent/Carer,

Governor Vacancy



We have vacancies for Parent Governors Co-opted Governors.

As a Governor, you can make a valuable contribution to the leadership of the school.

As a governor you will be expected to:

- Attend a full governing body meeting once a term (3 times a year)
- Belong to a committee and attend meetings once a term (3 times a year)
- Attend regular governor training including safeguarding
- Prepare for meetings by reading paperwork
- Participate in meetings
- Make focussed visits to the school once a term
- Maintain confidentiality at all times

Meetings start at 5.30pm and last approximately 2 hours.

If you would like to discuss the role further with myself, please contact the school office to make an appointment.

If you are interested please fill out the nomination and disqualification form attached and return by Monday 27th January.

Yours sincerely,

Ms A White
Headteacher

GOVERNING BODY NOMINATION FORM - JANUARY 2020

Which Governor Role do you wish to apply for?

Parent Governors = elected by parents. Co-opted Governors = elected by Governing body.

Parent Governor Co-opted Governor Don't mind

- If you wish to nominate a candidate (you may nominate yourself) please complete this form and return it to the school office.
- Please ensure that any nomination is seconded (parent Governors only)
- A list of reasons which may disqualify someone from being elected as a governor are given on the back of this form.

Name of Person Nominated:.....
(BLOCK CAPITALS PLEASE)

Signature of Person Nominated:.....

Name of this Person's Child and Class:.....

Email address:.....

Telephone No.:.....

Name of Proposer (this can be yourself):.....

Name of Proposer's Child and Class:.....

Name of Secunder:.....

Name of Secunder's Child and Class:.....

NB - for Parent Governors Only

- Proposers and Seconders must have a child currently at this school.
- If you wish to nominate yourself one of the signatures may be your own or that of your partner but not both.

P.T.O

DISQUALIFICATION FROM MEMBERSHIP OF A GOVERNING BODY

- **I am** aged 18 or over at the date of this election or appointment;
- **I am not** the subject of a bankruptcy restriction order or an interim order, debt relief restrictions order, an interim debt relief restrictions order or their estate has been sequestrated and the sequestration has not been discharged, annulled or reduced is subject to a disqualification order or disqualification undertaking under the Company Directors Disqualification Act 1986, a disqualification order under Part 2 of the Companies (Northern Ireland) Order 1989, a disqualification undertaking 17 accepted under the Company Directors Disqualification (Northern Ireland) Order 2002, or an order made under section 429(2)(b) of the Insolvency Act 1986 (failure to pay under county court administration order);
- **I have not** been removed from the office of a charity trustee or trustee for a charity by an order made by the Charity Commissioners or the High Court on the grounds of any misconduct or mismanagement or, under section 34 of the Charities and Trustees Investment(Scotland) Act 2005 from participating in the management or control of any body;
- **I am not** included in the list of teachers or workers considered by the Secretary of State as unsuitable to work with children or young people;
- **I am not** barred from any regulated activity relating to children;
- **I am not** subject to a direction of the Secretary of State under section 128 of the Education and Skills Act 2008;
- **I am not** disqualified from working with children or from registration for child-minding or providing day care;
- **I am not** disqualified from being an independent school proprietor, teacher or employee by the Secretary of State;
- **I have not**, been sentenced to 3 months or more in prison (without the option of a fine) in the five years before becoming a governor or since becoming governor;
- **I have not** received a prison sentence of 2 years or more in the 20 years before becoming a governor;
- **I have not** been fined, in the five years prior to becoming a governor, for causing a nuisance or disturbance on education premises;
- **I will not** refuse an application being made to the Disclosure and Barring Service (DBS) for a check, formerly known as CRB.

Name (Print Please) _____ Date of Birth _____

Signature _____

Date _____ School _____